

Date : 23.08.2023

To  
The Secretary  
**The Calcutta Stock Exchange Ltd.**  
7, Lyons Range  
Kolkata – 700 001

**Scrip Code : CSE- 030090**

**Sub : Publication of Notice of the 38<sup>th</sup> Annual General Meeting**

Dear Sir/Madam,

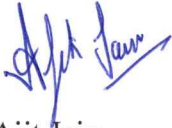
We enclose, in terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, copies of the Newspaper clippings of the Notice published on the subject matter on 21<sup>st</sup> August, 2023 in the following Newspapers:

- a. The Financial Express (English) and
- b. Arthik Lipi (Bengali) in vernacular language.

This is for your kind information and record.

Thanking you,

Yours faithfully,  
For **Toplight Commercials Limited**



Ajit Jain  
**Company Secretary & Compliance Officer**

**TOPLIGHT COMMERCIALS LIMITED - CIN: L51909WB1985PLC039221**  
**Reg Office: 7A, Bentinck Street, Kolkata - 700001 Website : www.toplighttd.com**

**NOTICE of 38th ANNUAL GENERAL MEETING, E VOTING & BOOK CLOSURE**

Notice is hereby given to the Members of Toplight Commercial Limited ("Company") that the 38th Annual General Meeting (AGM) of the Company is scheduled to be held at the Registered Office of the Company at 7A, Bentinck Street, Kolkata - 700 001 on Wednesday, 20th September, 2023 at 11:30 A.M. to transact the business as set out in the Notice of the AGM. The said Notice along with Proxy Form, Attendance Slip, Annual Report inter alia containing Director's Report, Auditor's Report and Audited Financial Statements have been sent electronically to all those members whose email addresses are registered and the same is also available on the website of the company at www.toplighttd.com.

A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the Company. Proxies in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the AGM.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 ("Act") read with relevant applicable rules, as amended and Regulation 42 of SEBI (LODR) Regulations, 2015 Notice is also given that the Register of Members and Share Transfer Books of the Company will remain closed from 14th September 2023 to 20th September, 2023 (both days inclusive) for the purpose of AGM.

Further pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules 2014, as amended from time to time, and Regulation 44 of SEBI (LODR) Regulations, 2015:

- The Company is pleased to provide to the Members the facility to exercise their Right to vote on Resolutions proposed to be passed at the 38th Annual General Meeting (AGM) by electronic means ('remote e-voting').
- The remote e-voting period commences on 17th September, 2023 and ends on 19th September, 2023.
- The Company has engaged the services of Central Depository Services (India) Limited (CDSL) as agency to provide remote e-voting facility.
- Any person who acquires shares of the company and becomes member after the dispatch of the Notice of the AGM but before the 'Cut-off Date' may obtain the user ID and Password for e-voting from the Company's Registrars & Share Transfer Agent, M/s. Niche Technologies Pvt. Ltd., by sending a request at nichetechpl@nichetechpl.com. However, if the Member is already registered with CDSL for remote e-voting then he can use his existing user ID and password for casting the vote through e-voting.
- For detailed instructions pertaining to remote e-voting, Members may refer in the section 'Notes' in Notice of the 38th AGM.

Members are requested to note that:

- The remote e-voting module shall be disabled by CDSL for voting after 5:00 PM, on Tuesday, 19th September, 2023.
- The facility for voting through ballot paper shall be made available at the venue of the AGM.
- The Members who will be attending the Meeting and who have not cast their votes by remote e-voting prior to the meeting shall be able to exercise their voting rights at the AGM.
- Members holding share in physical or in dematerialised form as on the cut-off date, i.e., 13th September, 2023, shall only be entitled to avail the facility of remote e-voting OR voting through ballot paper at the AGM.

For any query or grievances in relation to remote e-voting OR voting through ballot paper at the AGM, available at: www.evotingindia.com and/or write an email to helpdesk.evoting@cdslindia.com. The result of the e-voting / voting at the AGM shall be declared on or before 22nd September, 2023. The result declared, along with the scrutinizers' report, shall be displayed at the Registered Office of the company and also be placed on the company's website www.toplighttd.com and shall be communicated to the stock exchange.

Place : Kolkata  
 Date : 21st August, 2023

For Toplight Commercial Limited  
 Ajit Jain - Company Secretary

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Ajit Jain - Company Secretary