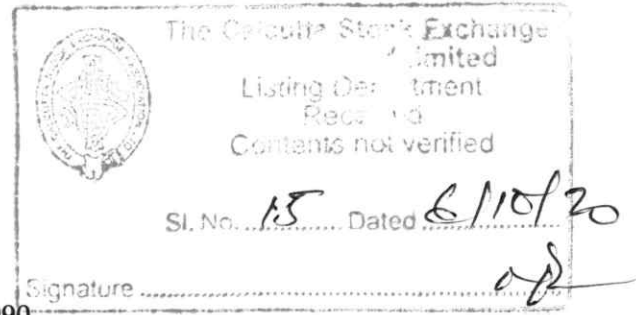


0/c

Date : 06.10.2020

To  
The Secretary  
The Calcutta Stock Exchange Limited  
7, Lyons Range  
Kolkata - 700 001



Scrip Code : 030090

**Sub. : Intimation of CUT OFF date for the purpose of E-Voting  
in respect of AGM to be held on 11<sup>th</sup> November, 2020**

Dear Sir,

We would like to inform you that Board of Directors at the meeting held on Friday, the 25<sup>th</sup> day of September, 2020 considered and approved inter-alia the following businesses:

- (i) Revised Notice convening the 35<sup>th</sup> Annual General Meeting of the Company to be held on Wednesday, the 11<sup>th</sup> November, 2020 at 11.00 A.M at 7A, Bentinck Street, 1st Floor, Kolkata - 700 001, (AGM Notice Copy Enclosed)
- (ii) In compliance with the Regulation 42 of the SEBI (LODR) Regulations, 2015 and section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, 05<sup>th</sup> November, 2020 till Wednesday, 11<sup>th</sup> November, 2020 (both days inclusive) for the purpose of the Annual General Meeting;
- (iii) In compliance with the Regulation 44 of the SEBI (LODR) Regulations, 2015, the Company has fixed 04<sup>th</sup> November, 2020 as the CUT OFF DATE to determine the entitlement of voting rights of members for E-Voting in the ensuing Annual General Meeting scheduled to be held on Wednesday, the 11<sup>th</sup> November, 2020. The E-Voting period will commence on 08<sup>th</sup> November, 2020 (9.00 A.M.) and ends on 10<sup>th</sup> November, 2020 (5.00 P.M.). The Company would be availing e-voting services of Central Depository Services (India) Limited (CDSL).

We request you to take the information on your records.

Kindly take the same on your records.

**For TOPLIGHT COMMERCIALS LIMITED**

*Udit Gupta*

Udit Gupta  
Director (DIN - 00741483)

## NOTICE TO MEMBERS

NOTICE is hereby given that the 35<sup>th</sup> Annual General Meeting of the members of M/s. Toplight Commercials Limited will be held at the registered office of the Company at 7A, Bentinck Street, 1st Floor, Kolkata - 700 001 on Wednesday, the 11<sup>th</sup> November, 2020 at 11.00 A.M. to transact the following business:

### ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Balance Sheet of the Company for the year ended March 31, 2020, including the statement of Profit and Loss Statement for the year ended on that date and the reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Tara Chand Agarwal (DIN: 00499970) who retires by rotation and being eligible seeks re-appointment as Director.

By the Order of the Board  
For Toplight Commercials Ltd.

Date : 06<sup>th</sup> October, 2020

*Registered Office:*  
7A, Bentinck Street, 1<sup>st</sup> Floor  
Room No. 105, Kolkata-700 001

*Udit Gupta*  
Udit Gupta  
Whole time Director  
(DIN: 00741483)